

LAND INFORMATION COMMITTEE MEETING
February 13, 2015

Members Present: Harold Johnson, Ed Nelson, Larry Schraufnagel, Wayne Uttke
Also Present: Chris Planasch, Joyce Fiacco, Jesse O'Neill, Dave Addison
Members Excused: Larry Bischoff

The Dodge County Land Information Committee meeting was called to order by Chairman Harold Johnson at 8:30 A.M., Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin. Roll call was taken and a quorum verified. It was confirmed that requirements of Wisconsin's Open Meetings law had been met.

No comments were received from the public regarding committee business.

Schraufnagel motioned, second by Nelson to approve minutes from the December 12, 2014 meeting. Motion carried.

There were no committee member reports for meetings attended outside of the regularly scheduled Land Information Committee meeting.

Planasch presented the Register of Deeds Revenue Report including the Fee Summary Comparisons from the previous month/last 3 years and a Summary of Fees collected so far in 2015 which reports amounts returned to the State and amounts retained by the County in various revenue accounts. She noted that the number of real estate documents recorded in December (1062) was up 232 from the previous month; up from 910 in 2013; and down from 1246 recorded in December 2012. Planasch noted that overall revenues were up. The number of real estate documents recorded in January (979) was down 83 from the previous month; up from 906 in 2014; and down from 1685 recorded in January 2013. Overall revenues were down. Planasch distributed the December 31, 2014 year-end Revenue and Expenditure Report provided by the Finance Department and provided a summary. She reported that the new production scanner had been installed using redaction funds and was making a big difference. No committee action was required.

Planasch presented the Register of Deeds Activity Report. Staff is back indexing the legal descriptions from documents recorded from March 17, 1999 back to April 1, 1987 to complete the index for these documents. Right now, they only have the grantor/grantees indexed. So far, records have been indexed from March 16, 1999 to January 29, 1999. The imaging index for paper documents from 1877 to 1974 is being verified; to date Volume 448 back to Volume 307 have been verified. Thirty-five volumes (Volume 600 to 635) have been imported into LandLink to date. Final cleanup of incomplete records continues as time permits to finish the project to compare birth records to the index (1877-1883). Thirty volumes remain with approximately 5-10 questions per volume; she anticipates this project to be completed in several months. Imaging of birth records is complete from current records back to December 1975 and November 1946 through November 1964. The removal of confidential information from the birth and marriage records is an ongoing project. Records that still require confidential information removed are birth records from December 1964 to December 1975. Staff is keeping up with new recordings and each has a project to work on as time permits. There are 12 subscriptions (no increase), 137 (increase of 3) escrow accounts, and 2043 self-registered accounts in LandShark. Planasch commented that she is giving consideration to establishment of tiers for users based on usage. She added that the \$5 per document redaction fee switched to the State January 1, 2015. No committee action was required.

Fiacco presented the Revenue Report for the Land Resources and Parks, Land Information Division business units December and January. She distributed the end of 2014 Revenue and Expenditure Report provided by the Finance Department and provided a summary. No committee action was required.

Fiacco presented a request for the LIC to forward a recommendation to the Executive Committee to approve travel out of state for Jesse O'Neill to attend the Esri User Conference in San Diego, CA, July 20-24, 2015. Schraufnagel motioned, second by Uttke, to forward a favorable recommendation to the Executive Committee to approve this request for out of state travel for Jesse O'Neill.

Jesse O'Neill, Senior GIS Specialist, presented a report regarding issues associated with the GIS data component of the New World System (NWS) used by the Communications Center. He provided an overview of the problems he is facing and steps he has taken to make our data work within that system. He pointed out that the data problems aren't in locating addresses, but with how the system deals with intersections among other things. Fiacco will keep the committee updated on any progress made with NWS regarding the GIS data component.

Fiacco presented a request for a 2014 Budget recommendation for reallocation of unexpended funds and allocation of unanticipated revenue between accounts and business units (with only \$881 in shortages) in the department and carryover request for several park projects to the Finance Committee for consideration at their February 3 meeting. The recommendation will be made jointly by the Land Information Committee and the Planning, Development and Parks Committee. She reviewed 2014 year-end budget estimates for the Land Resources and Parks Department noting that approximately \$147,000 will be returned to the General Fund and Sales and Use Tax accounts. Uttke motioned, second by Schraufnagel to forward the recommendation to the Finance Committee for consideration. Motion carried.

Dave Addison, Senior Land Information Specialist, presented a report summarizing the potential impact of the Governor's 2015-2017 Biennial State Budget proposal to change the property tax assessment process from a municipality-based system to a county-based system. He distributed a fact sheet issued by the WI Department of Revenue (DOR) outlining the proposal. Addison reported that he is a member of several committees and professional groups that will be discussing and analyzing this proposal. The consensus of the Committee was for Dave to continue to participate and share what he learns as the process moves forward. Many questions remain unanswered as to the details of how this would be accomplished and Fiacco will provide information to the committee as it becomes available. No committee action was required.

Fiacco presented the Activity Report for the Land Information Division of the Land Resources and Parks Department which includes GIS mapping, analysis and services, survey and tax parcel mapping activities, and Property Description operations. No committee action was required.

The meeting was adjourned at 11:14 A.M by order of the Chairman. The next regular meeting will be Friday, March 13, 2015 beginning at 8:30 A.M. in the Third Floor Conference Room, Room 3A, Dodge County Administration Building, 127 E. Oak Street, Juneau, Wisconsin.

Respectfully Submitted,


Larry Schraufnagel, LIC Secretary

LS:ljf

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.